



CITY OF GROVELAND  
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*"The City with a future, watch us grow!"*

Groveland City Council  
City Manager Report  
June 14, 2014

**Pending Action Items:**

- My "Organizational Review and Evaluation" is in draft format (1/2 completed)... My goal is to have a written draft end July with presentation in July.

**Report from the Desk of the City Manager:**

- Introduction of the Community Development Director; started June 23<sup>rd</sup> of last month.
- Negotiations continue to move forward with Alpha Inspections; legal has forwarded a first draft that I will be reviewing this week, I anticipate having a draft ready to forward to Alpha by the end of this week pending no major issues with the draft that legal has sent to me.
- Ms. Trish Highland resigned from the Recreation Advisory Committee citing a desire to follow other goals. The vacancies in Recreation Advisory Committee created by the departures Ms. Highland and Mr. Rosario have left openings for full voting and alternate non-voting members. My office will be sending out a press release asking for volunteers to fill these positions.
- Met with David Heath the County Manager and Robert L. Chandler regarding providing an economic development presentation to City Council at its August 4<sup>th</sup> Council meeting. Mr. Heath also agreed to assist the City of Groveland introduce a concept that could help fire service to the Ford Industrial Park. We are currently review possible dates. As developments progress more information will be provided.
- The June 26 Town Hall Meeting regarding "Meet and Greet the Manager and the Mayoral State of the City address" outing, located at the Puryear, Groveland; was well received and a joy to do. The audience seemed inspired and ready to pitch in to move the city forward.
- Met with Little John Engineering regarding the Villa City DRI anticipated to be presented to the City in September.
- The City Manager's Office continues to aggressively move forward with its "Premier City Campaign". The Groveland citizenry have been challenged to review the following "Most Livable Cities" for at least one program, policy, event, or initiative that they will advocate in their prospective department and/or recommend to the City Manager's Office.
  1. Sharon, Massachusetts – (781) 784-1500
  2. Louisville, Colorado – (303) 666-6565
  3. Vienna, Virginia – (703) 255-6300
  4. Chanhassen, Minnesota – (952) 227-1100
  5. Sherwood, Oregon – (503) 625-5522

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| 6. Berkeley Heights, New Jersey –        | (908) 464-8150 |
| 7. Mason, Ohio –                         | (513) 229-8500 |
| 8. Papillion, Nebraska –                 | (402) 597-2000 |
| 9. Apex, North Carolina –                | (919) 249-3400 |
| 10. West Goshen Township, Pennsylvania – | (610) 696-0900 |

Citizens and City Council are asked to bring their items to the City Manager Office via e-mail, phone call, or visit with the city manager. This benchmark process will compare our services against 10 of the Top Small Communities in the Country. These communities are not only thriving economically, they maximize family friendly amenities, well run government, and strong community involvement. Invitations to citizens will be going out with the water bill under the title "DARE TO BE GREAT".

**Follow up / Reminder Items:**

- As City Manager, I have put my management team through an aggressive quarterly evaluation process, and I know that contractually city council is only obligated to conduct its review of the City Manager once a year. However, as a City Manager who believes in both continual improvement and leading by example; I would like to require of my staff, the same as I require of management team, this reason; if council members would please remember to forward to my office the preliminary evaluation forms, it will help me insure your expectations are being met.

**Events:**

- Closing out Fourth of July event as it relates to final disposition with vendors, contractors, and work from staff. We expect to have a debriefing at our next council meeting.
- Town Hall Meeting locations have been identified for the following neighborhoods
  1. Puryear Building – June 26 @ 6:00 pm (subject to change)
  2. Trilogy – July 16 @ 6:00 pm (tentative)
  3. Waterside Pointe – (cancelled)

Redmond Jones  
City Manager